

COTTONMILL AND NUNNERY ALLOTMENT ASSOCIATION

Minutes of the Committee Meeting on Tuesday 7th August 2018 The White Lion, Sopwell Lane, St Albans

PRESENT:

Keith Reynolds (Chairman)
Terry Beckett (Cottonmill Plot Officer, Treasurer)
Janet Wyatt (Secretary)
Jane Ridge (Nunnery Site Representative)
Erica Weindorf (Project Officer)

APOLOGIES:

Michelle Mackenzie (Facebook Administrator, Cottonmill Site Representative)
Maria Jose Martin (Sopwell Site Representative)
Juliet Foxwell (Website Developer & Administrator)
Jane Fookes (Newsletter Editor) (JfK)
Paul Littlewood (Ver Project Sub-group)
Helen Littlewood (Ver Project Sub-group)

1. MINUTES OF THE LAST MEETING

The minutes of the meeting on 17th July 2018 were agreed as an accurate record. These will now be placed on the CNAA website.

2. ACTION UPDATE and MATTERS ARISING

See item 4 below.

3. REPORTS

As this was an additional Committee meeting to discuss the Summer Show reports were not updated.

4. SUMMER SHOW

**Checklist used as a basis for this item (scan sent separately).
Summary of jobs done and those outstanding with actions below.**

- Sub-Aqua Club booked for 19th August and also for set-up on 18th.
- John Boden has agreed to do judging and he is to be contacted about the revised category list. **Action JW**
- Show information has been issued by email. Posters for display at sites to be prepared. **Action MM, JR, MJM.**
- Recruit volunteers-JR will do scoring, MM will assist with scoring, JW to ask for help by email on 18th and volunteers for help on 19th assigned on the day. **Action JW.**

- Promotion of event on Website, Facebook. **Action JFx, MM**
- Prizes- Aylett's has donated vouchers; certificates to be printed for 1st, 2nd, 3rd, Newcomer, 2x Kids. **Action MM**
- Plastic cups to be purchased for kids' prizes which will be engraved and retained by successful child. Engraved trowel to be purchased for Newcomer prize. **Action-TB**
- Raffle prizes-bottle prizes, including non-alcoholic, to be purchased. **Action KR**
- Thank you present for Judge. **Action KR**
- Collect Trophy from Aylett's along with vouchers. **Action KR**
- Order more entry cards-done by TB
- Print and distribute copies of entry forms to sites. **Action TB, JW, JR (can MJM print a few for Sopwell?).**
- Entry forms printed for the day. **Action TB**
- Entry cards,sample cards CNAAs stamp and ink - **Action-in shed or with TB to be brought round on 18th.**
- Paper plates - **with TB**
- Laminated category and numbers - **in shed or with TB**
- Tables cloths-**in shed to be brought round on 18th**
- Pens - **Action TB**
- Float and cash box - **Action-TB**
- Blank score sheets. **Action JR**
- Spare membership forms- **Action-TB**
- Up to date list of members- **Action-TB**
- Committee name labels - **JW but post meeting TB proposed to do this.**
- Raffle tickets - **in boxes or with TB**
- CNAAs sign- **in shed-to be brought round on 18th and put up on 19th.**

5. RIVER VER AND VERULAMIUM LAKE IMPROVEMENT PROJECT

The Sub-group held a meeting on 1st August and decided that the next step was to produce a CNAAs position statement that could be used in a number of communication formats. EW agreed to draft this and tabled the current draft for comment. **Action-JW to circulate draft to all Committee members and ask for comments by 13th August.**

6. NEWSLETTER CONTENT

- Report of Summer Show with results and pictures.
- CNAAs Position Statement on River Ver Project.
- Waiting lists now open again on SADC's website - encourage members to spread the word about having an allotment.
- Summarise letters published by Herts Advertiser to date on CNAAs campaign.
- Order for Kings Seeds-deadline 1st October. Catalogues available at Summer Show and at Site noticeboards.

- Pumpkin Social - date of 28th October proposed-at Sub-aqua Club. This is to be re-vamped to include judging pumpkins as show veg as well as carved. Produce category competition which has been moved from the Summer Show. Competitions for children (suggestion-models for scarecrows i.e. not full size, paintings?, any other thoughts), halloween themed games.
- Interview with Chairman - conducted by JFK- to open up some debate about issues.
- Usual updates, recipes for autumn, items for sale or swop.

AOB

Date for **Pumpkin Social proposed as 28th October.** Those Committee Members not present at this meeting to confirm if they can be available on this date before the Sub-aqua Club is booked.

A site specific BBQ was arranged for Nunnery 2 and the organiser asked to borrow some CNAAs equipment. This proved difficult to arrange as access to the shed on Cottonmill required attendance by TB. It was agreed that members should be encouraged to initiate events such as a BBQ for the benefit of plot-holders. However, this must be arranged with minimum involvement of Committee Members, equipment will be loaned on the understanding that any damage or loss will be the responsibility of the organiser and that such events should promote membership of CNAAs to non-members who attend such events. NB-the awning and most of the supports are now stored at Nunnery and the two long poles are in a garage used by members Sheila and Howard Artiss.

NEXT MEETING

To be arranged by email prior to Pumpkin Social.

